

Ponoka Jubilee Library Board Minutes

February 17, 2022



Location: Ponoka Jubilee Library and Zoom

Present: Current Board Members: Jeff Ramage [Chair], Laeta Morskate [Secretary], Alana Cissell, Kathleen Terry, [Members at large], Cal David [Town of Ponoka representative].
Library Manager: Dan Galway

Regrets:

Unnamed [County of Ponoka representative]
Theresa Theriault, Jeffrey Hanger,
Sharon Rowland[Treasurer]

Public Present:

1.0 Call to Order at 6:50 PM

- 1.1 Treaty and Land Acknowledgement
- 1.2 Adoption of Agenda

Motion: to adopt the Agenda by Alana Cissell. Carried.

- 1.3 Reading and adoption of January 2022 minutes.

Motion: to adopt the Minutes as circulated by Cal David . Carried.

2.0 Finance

- 2.1 Financial Report for January 2022

- 2.1.1 Presentation of Financial Report for January 2022

Motion: to accept the Financial Report for January as presented by Kathleen. Carried.

3.0 Librarian's Report

- 3.1 Statistics

- 3.1.1 Statistics are presented in a bar graph format.

- 3.2 Operations

- 3.2.1 previously planned initiatives are now being executed using FCSS funding for 2022.

- 3.2.2 Anti-masker incidents remain an issue. Staff are diligent in monitoring the situation and have been advised to contact the RCMP in case an aggressive confrontation occurs.

- 3.2.3 Some issues with items missing, in-transit, or lost/long overdue appearing back on shelves. To prevent further issues a weekly checklist will be implemented to keep better track of items.

- 3.2.4 Dan Galway will present the budget request for 2022 to the Town of Ponoka on March 8. Jeff Ramage will join to represent the board at that time

- 3.2.5 Blind Date with a Book currently runs.

- 3.2.6 Dan Galway visited the Ponoka Elementary School to assess and advise on some of their next steps in revitalizing the space. The Library has some items that may be of use to them.
- 3.3 Programming
 - 3.3.1 Current planning is to run most programming by Kit until mid- March, then move to full in-person programming after the March break.
 - 3.3.2 With funding from FCSS s new seed program unit is in progress.
 - 3.3.3 Staff have planned a program a day in the STEAM category for the March break.
 - 3.3.4 The FANdome media club will meet in person in theLibrary.
 - 3.3.5 Monthly in-person gardening programs will run , starting with a Houseplant swap on March 6.
 - 3.3.6 Currently two art exhibits are in place. Sandra Bingenman’s work is showcased in the lobby and a rotating exhibit from high school students of St. Augustine’s is shown in the Teen section.

4.0 Reports

- 4.1 Town of Ponoka Report (Cal David)
 - 4.1.1 Cal David shared the Library minutes from January with the Town Council. feedback was very positive, the 1000 Books Before Kindergarten program was received well.
 - 4.1.2 The REP program has been removed at the Arena, security is still on site.

5.0 New Business

- 5.1 PJJ Annual Report approval is tabled. A motion for approval will be made through Sling before February 28
- 5.2 2022 Budget amendments are tabled until the March 17 meeting.

Next Meeting Date: March 17, 2022 at 6:30 pm in the Ponoka Jubilee Library.

Motion: to adjourn at 7:28 pm by Laeta Morskate. Carried.